

THE KERALA AGRO INDUSTRIES CORPORATION
LIMITED, KISSAN JYOTHI, FORT.P.O,
THIRUVANANTHAPURAM – 695 023
PH: 0471 2471343, 2471344, 2471345

NOTICE INVITING APPLICATION FOR EMPANELMENT OF DEALERS, SUPPLIERS &
MANUFACTURES FOR SOLAR ENERGY EQUIPMENTS AND BIOGAS UNITS

INSTRUCTIONS

1. Procedure for submission

The offers shall be submitted in the enclosed Application Form along with required documents (detailed below) in sealed envelope addressed to MANAGING DIRECTOR, The Kerala Agro Industries Corporation Ltd, Kissan Jyothi, Fort . P. O, Thiruvananthapuram on or before 29-02-2020, 3.00 PM.

2. Documents to be attached along with the Application.

- a. Company Profile
- b. Address Proof
- c. Copy of ownership document
- d. Proof of financial turn over for last three years
- e. Copy of GST registration.
- f. Copy of import, export code certificate (in case of imported items)
- g. Copy of valid MOU or License or Agreement between Dealer (Bidder) and the manufacturer (in the case of authorized Dealer)
- h. D.D/Cheque for Rs. 1000/- (Rupees One Thousand only) , drawn in favour of "Managing Director", The Kerala Agro Industries Corporation Ltd, Kissan Jyothi, Fort. P. O, Thiruvananthapuram – 695 023, towards application fee or cash receipt received from Unit Office.
- i. Details of products which contain information regarding make, model, its specifications, Quality certificate issued from competent authority.
- j. Product broucher if any.

3. Applications & Scrutiny.

Applications received will be scrutinized by the specified Technical Committee at KAICO. The Technical Committee has the right to reject or accept the application.

4. Validity of Offer

Supplier empanelment will be valid for **two years**. However for items having fluctuation in market price KAICO reserves the right for quarterly review and revision of rates.

5. Selected Suppliers shall execute an agreement with KAICO in Kerala Stamp Paper worth Rs. 200/- .
6. If possible, the products shall be supplied as co-branded/ KAICO branded. Details shall be mentioned .
7. Empanelled Suppliers should supply the desired quantity of items for which they have empanelled at the rate approved for the financial year 2020-22. Corporation has the right to revise the rate according to market rate and demand, if necessary.
8. Empanelled suppliers should be ready to provide a minimum credit period of one month.
9. According to the supply order the supplier should deliver the required quantity of goods at district wise Agro bazaar/unit office of the Corporation. Usually supply order will give monthly or bi-monthly or quarterly or yearly according to the demand.
10. For the purpose of rate fixation basic price of accessories, transportation, installation excluding taxes shall be considered.
11. If any information provided by the applicant is found to be factually incorrect or misleading, such applications will be disqualified and their Firms will be removed from the empanelled list, at any time during the validity period.

12. Rights Reserved

KAICO reserves the right to accept or reject any of the application without assigning any reasons whatsoever and does not bind itself to accept the lowest rate for any specific model or brand while preferring quality. Also KAICO reserves the right to empanel more than one supplier for the supply of same item.

13. While empanelling the following factors should be considered.

1. Preference shall be given to the suppliers in the following order
(a)Manufacturer (b)Dealer.
2. Experience in the sector.
3. Quality certifications/ accreditations such as ISI mark, Quality management system certification such as ISO-9001, MNRE certifications etc.
4. Price.
5. Team and network for after sales services.
6. Product warranty.

14. KAICO, if felt necessary, may inspect the manufacturing premises before empanelment to ascertain the production capabilities, quality assurance facilities etc

15. KAICO also reserve the right to inspect the empanelled supplier's facility any time during the validity period to ensure the quality of the products being manufactured against the orders placed by KAICO.

16. If any dispute arises out of this process, the decision of the Competent Authority of the KAICO shall be final.

17. For any legal remedies, the Courts at Thiruvananthapuram shall only have the jurisdiction.

MANAGING DIRECTOR

THE KERALA AGRO INDUSTRIES CORPORATION LIMITED.

KISSAN JYOTHI.

FORT.P.O.THIRUVANANTHAPURAM

- 695023

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1. Name of Applicant :

2. Specify whether the Applicant is a
Manufacturer/authorized Dealer/ Sub-
Dealer/Distributor/Stockist/Individual:

3. Address :

4. Contact No. :

5. Mob.No. :

6. E-Mail ID :

7. GST No :

8. Whether the applicant is already
Empanelled suppliers of Agro
Bazaar.
(If yes, specify the category)

9. District preferred :

11.Details of the present product lines handled and approximate value for the past three years.

Product	2016-17	2017-18	2018-19
	(Rs. in Lakhs)	(Rs. in Lakhs)	(Rs. in Lakhs)

12. Details of the product intent to supply as Co-branded/ KAICO branded:

13. Specify experience in this sector:

14. Any additional information which may help us in reviewing your application

15. Signature of the applicant with seal & date:

For Office use