

**REQUEST FOR PROPOSAL (RFP)  
FOR PREPARATION OF CIVIL DESIGN  
FOR COCONUT AGRO PARKS VIZ.  
VENGERI AND KOOTHALI IN  
KOZHIKKODE DIST.**



**THE KERALA AGRO INDUSTRIES CORPORATION LTD**

*(Joint venture of Government of India and Government of Kerala)*

KissanJyothi, Fort, Thiruvananthapuram- 695 023

PH: 0471 2471343,344,345

## **ABOUT KAICO.**

The Kerala Agro Industries Corporation Ltd (KAIC), a premier organization in the agricultural sector, was incorporated in the year 1968 jointly by the Government of India and Government of Kerala, with the object of promoting agro based Industries in the State of Kerala for the production of farm equipments, machineries and implements required for the development of agriculture and to cater to the needs of the farming community. Corporation started its operations in 1968 in a modest way with its Head Office at Thiruvananthapuram. Corporation developed infrastructure facilities at all the Revenue Districts of the State on a phased manner.

## **PROJECT**

In connection with the implementation of various projects in agro processing and allied sector, Corporation has been awarded the work for construction of Coconut Agro Parks in Kozhikkode Dist.

In this regard, Request for Proposal (RFP) is invited from interested, technically qualified consultants for designing of structures, preparation of civil, mechanical, electrical, structural drawing and utility design for the implementation of the project at Koothali and Vengeri in Kozhikkode Dist.

## **TERMS OF REFERENCE (TOR)**

The description of duties and responsibilities of the Consultant is as follows:-

1. Prepare the Site analysis of the land earmarked for establishing the project.
2. Provide architectural and engineering consultancy services in three copies including drawings and the soft copy of the same may also be submitted.
3. Provide project plan with timeline for Construction Phase along with drawings
4. Analysis of issues, if any, related to developing the external infrastructure such as approach road, power, water supply, effluent treatment etc in the proposed area
5. Prepare feasibility report on green concept for utilizing alternate source of energy like solar, wind, rain water harvesting etc.

## **TIMELINE FOR SUBMISSION**

The duration of the assignment will be 30 days from the date of issue of work order.

## **ELIGIBILITY OF THE PROJECT CONSULTANT**

Following are the eligibility criteria:

- a) Shall be a company, Consulting firm, individual having minimum three years experience in engineering and architectural consultancy.
- b) Should be technically qualified in the field of Civil, Mechanical and Structural Engineering

### **SUBMISSION OF RFP**

The agency/consultant qualifying the above criteria shall submit their RFP in sealed cover, marked clearly as “REQUEST FOR PROPOSAL (RFP) for project Consultancy for Coconut Agro Parks Koothali and Vengeri in Kozhikkode Dist.

The RFP should be comprised of technical credentials and financial bid.

### **REJECTION OF RFP**

The RFP is liable to be rejected if:

- a) It is not submitted in proper sealed cover with superscription as indicated above
- b) Not in prescribed form and not containing all required details
- c) Not properly signed
- d) Received after the expiry of due date and time
- e) Failure to provide information that is essential for effective evaluation of the applicant's qualifications or to provide timely clarification or substantiation of the information supplied.

### **THE CORPORATION RESERVES THE RIGHT**

- a) To reject any / all applications without assigning any reason thereof
- b) To relax or waive any of the conditions stipulated in this document as deemed necessary and without assigning any reasons thereof
- c) To include any other item in the Scope of work at any time, in the pre-bid meeting or otherwise

### **CLARIFICATIONS**

For clarifications, if any, the Contact person will be the Managing Director, The Kerala Agro Industries Corporation Ltd, Kissan Jyothi, Fort P.O, Thiruvananthapuram.,695 023, 0471 2471343, 344,345.

## **LAST DATE FOR SUBMISSION OF RFP**

The RFP should reach the following address on or before 3:00 P.M on 1<sup>st</sup> January 2020. The envelope containing the RFP should be superscribed as “REQUEST FOR PROPOSAL FOR PREPARATION OF CIVIL DESIGN FOR COCONUT AGRO PARKS” viz. VENGERI & KOOTHALI, KOZHIKKODE DIST. and the same will be opened at 4.00 PM on the same day.

**Managing Director,  
The Kerala Agro Industries Corporation Limited,  
Kissan Jyothi, Fort P.O, Thiruvananthapuram,  
695023**

FORM - I

**Format for Submitting the Request for Proposal**

Managing Director,  
The Kerala Agro Industries Corporation Ltd,  
Kissan Jyothi, Fort P.O,  
Thiruvananthapuram.695023

Sir,

Sub: Request for Proposal for preparation of Civil design for Coconut Agro Parks viz. Vengeri & Koothali in Kozhikkode Dist. - reg.

The undersigned Consultants, having read and examined in detail all the RFP documents for preparation of RFP of Coconut Agro Parks. The details of our firm along with the documents forming part of the RFP are given below:

- 1) Name of the Consultancy Agency
- 2) Address of the Consultant
- 3) Name & Designation of the contact person to whom all references shall be made regarding this tender
- 4) Address of the Contact person to whom all references shall be made regarding this tender
- 5) Telephone (with STD code)
- 6) Mobile No. of the contact person
- 7) E-mail of the contact person
- 8) Fax No. (with STD code)
- 9) Place and year of Incorporation of the firm
- 10) Constitution of the firm( Pvt Ltd, Public or Proprietary) :

**We have enclosed the following:**

- a) Details of similar projects done
- b) Details of Financial status of the applicant.
- c) Details of educational qualification & experience and details of permanent technical  
personnel
- d) Technical and Financial proposal

We hereby declare that our RFP is made in good faith and the information contained is true and correct to the best of our knowledge and belief.

Yours faithfully,

Place:

Date:

(Signature of the Authorized Representative) (Name)